

UNFCCC Rules of Procedure Quiz

Negotiators Pre-COP24 Forum for East Africa Countries 2018



On behalf of



Federal Ministry for the
Environment, Nature Conservation
and Nuclear Safety

of the Federal Republic of Germany



Regional Collaboration Centre – Kampala
Promoting Action Against Climate Change

UNFCCC

giz Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH

On behalf of



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1. Who are portrayed in the pictures below? Left / Patricia Espinosa (UNFCCC executive secretary)



2. From which year date the draft Rules of Procedure currently applied by the UNFCCC? 1996

3. What does SBSTA stand for? Subsidiary Body for Scientific and Technological Advice

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4. Which of the below are ‘presiding officers’ of the UNFCCC? (5 in total)

- A. Chairs of the SBI and SBSTA
- B. Chairs of contact groups
- C. Representative of the conference host Party
- D. Chairs of the Party Groupings
- E. President of the COP
- F. Chairs (or facilitators) of informal consultations
- G. Chairs of other ad hoc subsidiary bodies
- H. The IPCC chair
- I. The Executive Board of the CDM

Answer: A, B, E, F, G

AGENDA

5. Will the provisional agenda be published before the start of the meeting?
If yes, where?

Yes. On the UNFCCC website under ‘process and meetings’

6. What does it mean if ‘rule 16’ is used?

Rule 16: Any item of the agenda of an ordinary session, consideration of which has not been completed at the session, shall be included automatically in the agenda of the next ordinary session, unless otherwise decided by the Conference of the Parties.

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7. How do you find out the time and location of your session?

During COP, a daily schedule with information on the location and time of each meeting will be published on the television screens throughout the conference building. This information can also be found on the website.

8. What is the role of a co-chair or co-facilitator? And what is the difference between the two?

The co-chair and co-facilitator are in charge of chairing the meetings they preside over. Their main task is to ensure that negotiations move forward.
Co-chair: chairs the subsidiary and ad-hoc bodies (such as the SBSTA and the SBI)

Co-facilitator chairs a contact group.

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True or false?

9. Informal meetings shall be open to observers, unless Parties decide otherwise.

False. Rule 30: Meetings of the subsidiary bodies shall be held in private unless the Conference of the Parties decides otherwise and this trickles down to informal meetings.

10. The President shall not open a meeting of the COP unless two thirds of the Parties to the Convention are present.

False. Rule 31: The President shall not declare a meeting of the Conference of the Parties open or permit the debate to proceed unless at least one third of the Parties to the Convention are present.

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11. What is the speakers list? The list with all the names of the countries that have indicated they want to speak, in the order in which they will be called upon to speak. (Rule 32)

12. How do you get your country on the speakers list? Rule 32: The Secretariat shall maintain a list of speakers. Countries can indicate their wish to be added to the speakers list through raising their placard at the start of the meeting, upon request of the co-chairs

13. When can a representative raise a ‘point of order’? Name an example of what a point of order can relate to.

Points of order can be raised for procedural matters – not substantive ones. For example:

- a. Manner in which the debate is being conducted
- b. Compliance with the rules of procedures
- c. The order of the meeting

14. At what moment during the discussions can a ‘point of order’ be raised? Rule 34: At any time during the discussions

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15. If the following proposals and motions are on the table simultaneously, in what order shall they be dealt with?

- a. Motion to close the debate on the question under discussion
- b. Motion to suspend the meeting
- c. Textual proposal on an agenda item

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16. What is the 6 o'clock rule? That formal meetings may not be scheduled after 6pm

17. What is a contact group and who can join? Voluntary meeting by a number of Parties on a specific agenda item. All parties can join, observers are not always welcome

18. Name three differences between an informal and an informal-informal.

Facilitated by the co-chairs versus no facilitation

In the negotiation room versus anywhere in the building

Set speaker times versus open discussion

Delegates refer to each other by their countries versus delegates refer to each other by their names

VOTING

19. According to the Draft Rules of Procedure, is voting on proposals allowed?

Yes – see section XII of the [Draft rules of procedure](#)

20. Why are decisions on proposals not made through voting during the sessions?

Voting is normally avoided by all means, countries want to make decisions consensually. As the RoP are not formally adopted, it's rules are only applied provisionally.